



Job Description of Peer Support Circles Facilitator

Description

The facilitator is responsible to guide group members through the Circle process according to the values, ground rules and agenda listed on the [Peer Support Circles Quick Reference](#) tool. Group members might decide to share this responsibility, rather than to have one person do it.

General Responsibilities

1. Coordinate with PSC personnel who had organized the membership of the Circle and contacted the facilitator for that specific Circle. (Or, the facilitator or group members might have organized their own Circle.)
2. Train members about the Circle process in the Circle's first meeting. The facilitator can do this basic training by guiding members through the steps in the Quick Reference tool or by following more detailed step-by-step [talking points](#), if desired.
3. Take part in the supporting of each member in each meeting, by sharing advice, thoughtful questions and materials.
4. Intervene whenever the ground rules are being broken. (Ground rules are listed in the Quick Reference tool.)

Minimum Qualifications

1. Can attend six meetings, each about 1.5 to 2.0 hours long, held in-person or virtually. Meetings are scheduled by the facilitator and members themselves.
2. Strong belief in the ability of people to support each other.
3. Great satisfaction in conducting facilitation that often involves a highly indirect approach.
4. Excellent listening skills.
5. Ability to work with groups that can include members with highly diverse values, perspectives and opinions.

The many benefits of facilitating Peer Support Circles are listed at <https://PeerSupportCircles.org/facilitator-benefits.pdf>